

General conditions for registration for the examination

I wish to register myself/my child for the exam and confirm the following:

1. The exam fee must be paid as per the due date on the prescription for payment, no later than the end of the registration period.
2. You will receive a full 'paper' exam schedule no later than 21 days after the end of the regular registration period. In the case of late registration, you will receive the schedule at the earliest possible date.
You will receive the total exam schedule in a PC version no later than 3 days after the end of the regular registration period. If you do not receive the exam schedule by the deadline specified by us, it is your responsibility to contact AKCENT IH Prague (exams@akcent.cz) immediately.
3. Registration for the exam is binding. It is NOT POSSIBLE to reschedule the exam to a later date or change to a different level after the regular registration period has expired.
4. The fee is not refundable in case of withdrawal or failure to pass the exam. In the event that a candidate was unable to attend the written portion of the examination due to illness and submits a medical certificate within 24 hours of the examination, the candidate may request a refund of 70% of the registration fee. The 100% examination fee may be refunded until the end of the regular registration period.
5. In case of special requirements for the examination (e.g. learning disabilities, hearing or visual impairments, etc.), please inform AKCENT IH by the end of the regular registration period at the latest. All requests must be supported by a certificate from a medical specialist.
6. After the exam, all materials are sent to the Cambridge English centre in the UK. All parts of the exam remain the property of Cambridge English and are not made available for inspection by Cambridge English.
7. AKCENT IH Prague undertakes to ensure the conduct and organisation of the examination, provided that a minimum of 4 candidates are registered for the examination on a given date.
8. I agree to the collection and use of information and personal data in the internal database of AKCENT IH Prague in terms of the Personal Data Protection Act No. 101/2000 Coll., on the protection of personal data, as amended. The personal data provided by you will be used for the internal use of AKCENT IH Prague and for the purpose of your registration for the Cambridge English exam. I consent to the taking of my photograph/photograph of my child under 15 years of age) for the purposes of Cambridge English. The taking of the photograph (applies to FCE, CAE and CPE exams only) will be arranged by an authorised Exam Centre.
9. I acknowledge the terms and conditions of registration and will abide by the rules set out for this exam and the organisational instructions I will receive from AKCENT IH Prague.

Contact:

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www.cambridgeexams.cz